



Capstone Compliance Tracking Training

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Joe Roy

Director Supplier Services

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- Headquartered in Atlanta, GA
- \$1B+ annual revenue with over 20 straight years of organic growth
- End-to-end logistics company specializing in warehouse services, transportation management and last mile delivery / fulfillment
- Largest platform in the warehouse services industry - roughly 2.5x larger than next competitor
- 13M shipments and 18B cases managed annually
- Tens of thousands of quality carriers with diverse modes and capacity services
- Blue chip partners in multiple verticals including retail, grocery, food service, automotive, industrial, consumer products, home improvement and healthcare industries

Locations



Guiding Principles: Service and Value Through Innovation

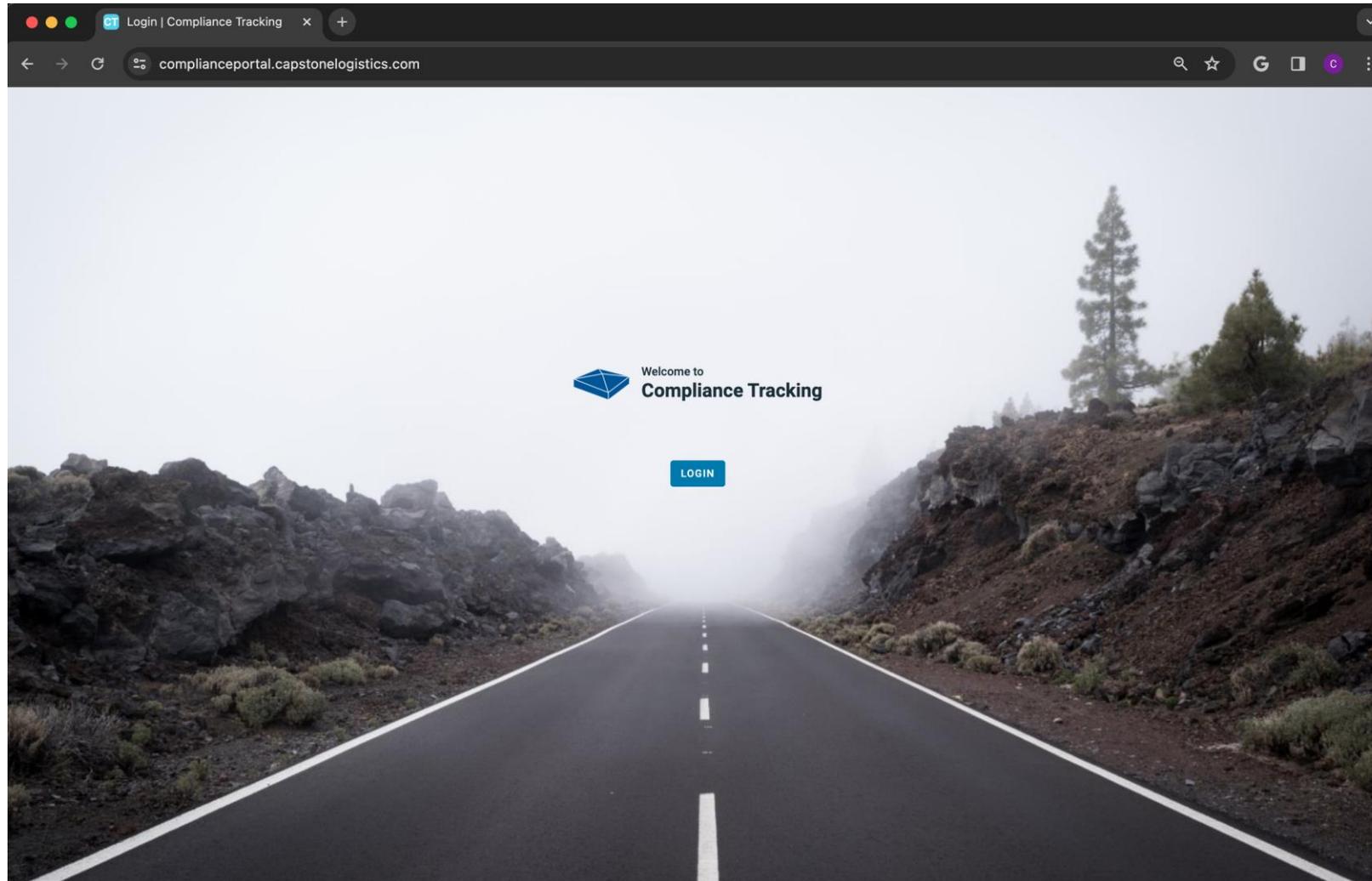
S	C	R	I	P	T
SENSE OF OWNERSHIP	CARING	RESULTS ORIENTED	INTEGRITY	PUT OTHERS FIRST	TRANSPARENCY
We live up to commitments, take responsibility for our actions, and show pride in all we do	We display kindness, loyalty and concern in everything we do	We determine success through outcomes	We are truthful, we do the right things, and we build trust	We always put Partners, Teammates, Stakeholders and Community first	We share clear and accurate information in a timely manner

Application Walk-through

A semi-trailer truck is shown from a rear-quarter perspective with its back door open. Inside the trailer, a pallet jack is positioned on a pallet loaded with several boxes. The scene is overlaid with a semi-transparent blue filter. The text "Application Walk-through" is centered in white.

How to Login / Register

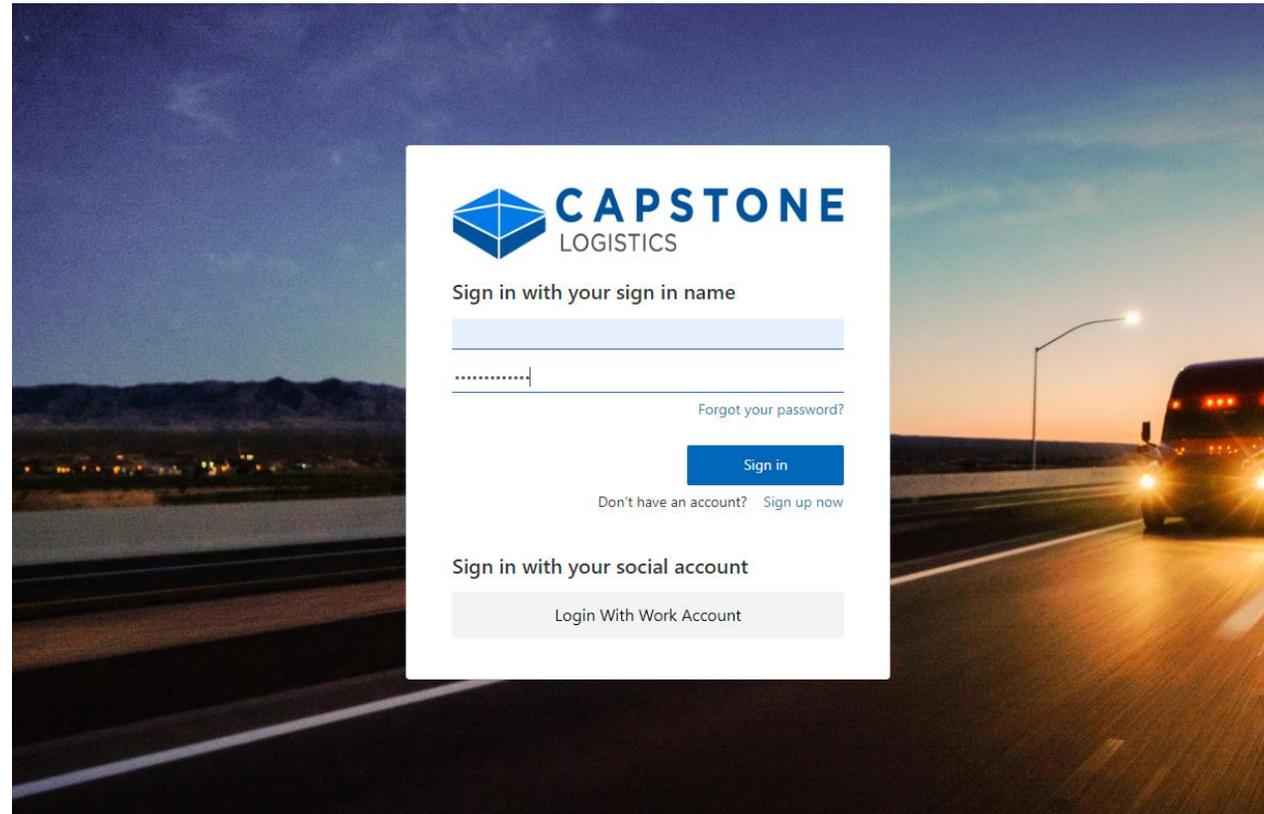
Go to <https://complianceportal.capstonelogistics.com/>



If you already have an account, enter your username and password then click the **Sign In** button. You will be taken to the main dashboard.

If you do not have an account, register for one by clicking the link [Sign up now](#).

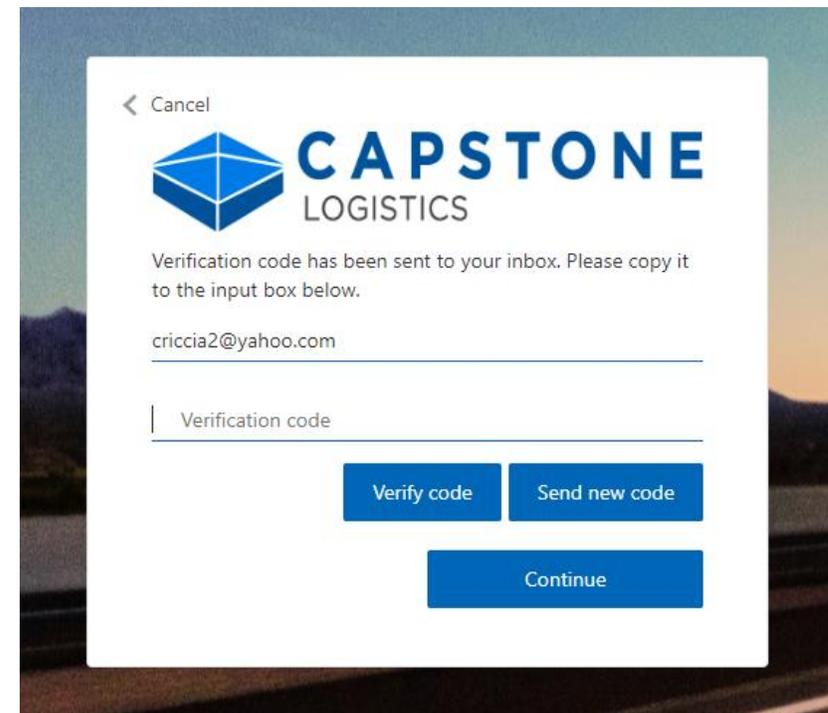
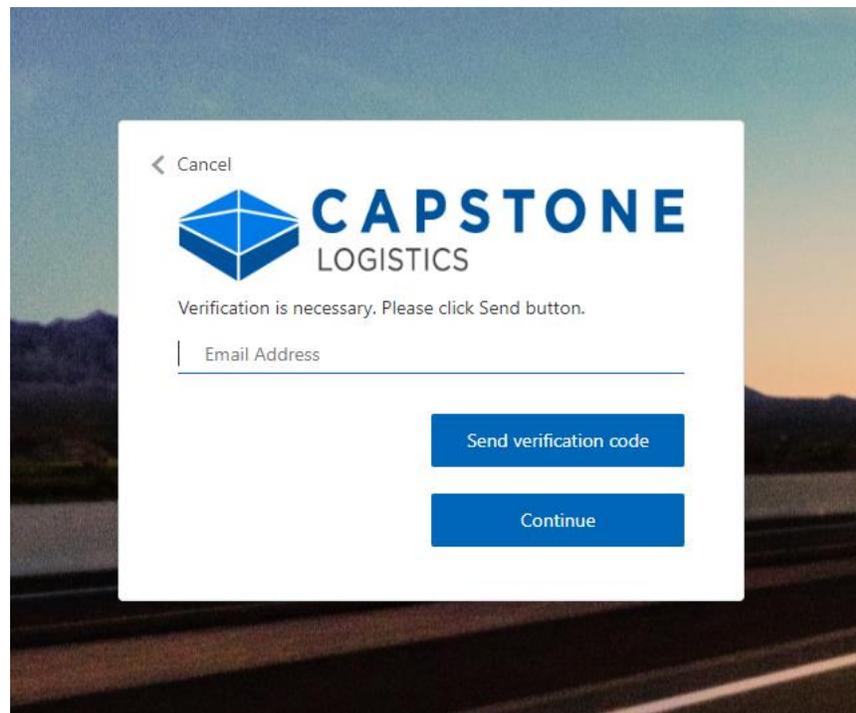
The **Login With Work Account** button is for Capstone associates only.



The screenshot shows the Capstone Logistics login/register interface. At the top is the Capstone Logistics logo. Below it, the text "Sign in with your sign in name" is followed by a text input field for the username and a password input field with a "Forgot your password?" link. A blue "Sign in" button is positioned below the password field. Underneath the "Sign in" button, there is a link "Don't have an account? Sign up now". Below this, the text "Sign in with your social account" is followed by a grey button labeled "Login With Work Account".

To Register, after clicking the link [Sign up now](#) link you will be asked to verify your email. Enter your email address and press **Send Verification code**

Enter the code and press **Verify code** Once successful press **Continue**



Enter the info on the following page and press

Create

[← Cancel](#)



E-mail Address

criccia2@yahoo.com

New Password

Confirm New Password

Display Name

User's First Name

User's Last Name

Organization type

Organization type

Organization type

Organization type

Organization Name (Enter your company name here)

MC or DOT Number - Carriers only

Work phone number

Street Address

City

State/Province

Postal Code

Country

Country

Create

After online registration, if you are a...

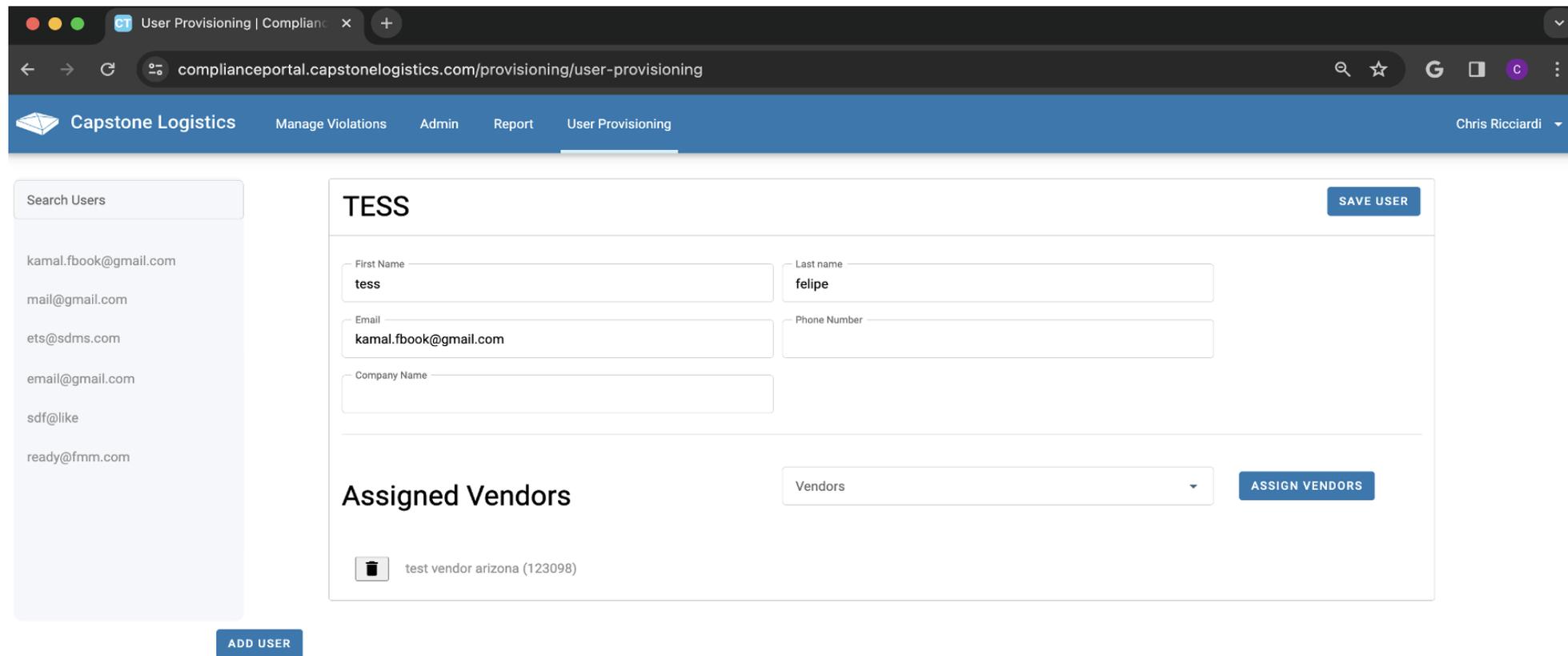
- Partner or Vendor – email cwssupportpod3@capstonelogistics.com and cc supplieropsmgrs@unfi.com your Compliance Tracking admin for approval.
- Capstone Associate – enter a Service Now ticket to request access.

A Capstone admin will provision your account. Once approved you will receive an email and log in.



If you are a vendor, to officially gain access to the portal a partner admin must proceed to the User Provisioning tab to...

- Add the newly registered user
- Assign the appropriate Vendor #'s



The screenshot shows a web browser window displaying the 'User Provisioning' page in the Capstone Logistics portal. The browser address bar shows the URL: `complianceportal.capstonelogistics.com/provisioning/user-provisioning`. The page header includes the Capstone Logistics logo and navigation tabs: 'Manage Violations', 'Admin', 'Report', and 'User Provisioning'. The user's name, 'Chris Ricciardi', is visible in the top right corner.

The main content area is divided into two sections:

- User Search:** A search bar labeled 'Search Users' is on the left. Below it, a list of email addresses is displayed: `kamal.fbook@gmail.com`, `mail@gmail.com`, `ets@sdms.com`, `email@gmail.com`, `sdf@like`, and `ready@fmm.com`. An 'ADD USER' button is located at the bottom of this list.
- User Form:** The main form is titled 'TESS' and contains the following fields:
 - First Name:** `tess`
 - Last name:** `felipe`
 - Email:** `kamal.fbook@gmail.com`
 - Phone Number:** (empty)
 - Company Name:** (empty)A 'SAVE USER' button is located in the top right corner of the form.
- Assigned Vendors:** Below the form, there is a section titled 'Assigned Vendors'. It features a dropdown menu labeled 'Vendors' and an 'ASSIGN VENDORS' button. Below the dropdown, a single vendor is listed: `test vendor arizona (123098)` with a trash icon to its left.

Reports



Partners and Capstone Admins will have access to all reports.

Vendors will only have access to the Vendor Detail and Vendor Summary reports.



Report

[DC Detail Report](#)

Provides information on the violation and approval process by PO by DC. All PO's can be shown to track check in/out times.

[Vendor Detail Report](#)

Provides detailed receiving information on PO's.

[Vendor Summary Report](#)

Provides PO Compliance performance metrics by DC and product group.

[Vendor Exception Report](#)

Displays preferred vendors that are exempt from violation fines.

[Carrier Exception Report](#)

Displays preferred carriers that are exempt from violation fines.

[Vendor Exemption Audit File](#)

Download an exemptions audit file report by vendor.

Vendors will only have access to data based on their Assigned Vendor #'s in the User Provisioning tab.

Click the 3 dots on the right to export data

To view images, click on the desired row and then click on the button

[See violation images](#)

Report / Vendor Detail

Vendor Detail

Vendor Detail

Date: 8/25/2022 - 12/7/2023

DC: All

Product Group: All

Vendor Name: GENERAL MILLS

PO Number: All

PO Violation Conditions: POs with violations

Shipment Type: All

Vendor Number: 33800

Receiving Violation: All

[See violation images](#)

DC	Load Id	PO Number	Vendor Name	Vendor No	Suffix	Backhaul	Carrier	Product Group	Receiving Violation	Violation Images	Violation
50080 -	MONTGOMERY NY	3093869	GENERAL MILLS	33800		No	0 - MOLO SOLUTIONS LLC	0 - Grocery	UPC Barcode	0	0
50080 -	MONTGOMERY NY	3402563	GENERAL MILLS	33800		No	0 - JERS	0 - Grocery	UPC Barcode	2	2
		3051862	GENERAL MILLS	33800		No	0 - MERX	0 - Grocery	UPC Barcode	0	0
		7891920 3461501	GENERAL MILLS	33800		No	0 - RIVERLAND TRUCKING	0 - Grocery	UPC Barcode	3	3
		3263725	GENERAL MILLS	33800		No	0 - MOLO SOLUTIONS LLC	0 - Grocery	UPC Barcode	0	0
		3263725	GENERAL MILLS	33800		No	0 - MOLO SOLUTIONS LLC	0 - Grocery	UPC Barcode	1	1
		3290065	GENERAL MILLS	33800		No	0 - MOLO SOLUTIONS LLC	0 - Grocery	UPC Barcode	1	1
		3340414	GENERAL MILLS	33800		No	0 - MOLO SOLUTIONS LLC	0 - Grocery	UPC Barcode	2	2
		3351344	GENERAL MILLS	33800		No	0 - MOLO SOLUTIONS LLC	0 - Grocery	UPC Barcode	2	2



Questions?

Thank You.